

PINE CREEK HIGH SCHOOL
PRE-ARRANGED ABSENCE NOTIFICATION

Please complete and return this form to school 1 week prior to the 1st day of absence.

Student Name _____ Grade _____

Date of student's absence: From _____ To _____

Total number of school days the student will miss: _____

Reason for absence:

Students will be required to take this form to teachers for grade update, make-up work, and teachers' signatures.

Period	Class	Current Grade	Make-up work	Due by	Teacher's Initials
B1					
B2					
B3					
B4					
G1					
G2					
G3					
G4					

As parent/guardian of _____, I have reviewed the information on this form. I am aware of the possible impact that may be created by this absence. At this time, I request the school's administration to excuse my child from school for the indicated dates.

 Parent/Guardian Signature

 Date

 Administrator's Signature

 Date