



Rampart Christmas Cupboard Craft Bazaar

November 18, 2023 Artist Application



Artist Criteria

- All items sold at this show must be HANDCRAFTED by the artist or crafter selling. NO resale, wholesale or imports allowed. This will be strictly enforced! You will be asked to remove any items that are not in compliance and you will not be invited back.
- Accessories such as buckles, frames, chains, etc. must be a small part of the unit and may not be sold separately.
- Reproductions such as prints or cast items of the artist's original are permitted.
- The right is reserved to request removal of any work that differs from the pictures submitted and accepted, as well as any inappropriate work or display.
- No open flame will be used to display/sell crafts.
- No responsibility for loss or damage of any artwork or display in the Bazaar is assumed by the Bazaar, Rampart High School or Academy School District #20.
- Submitting an application to the show is a *COMMITMENT* to the show and no refund of an accepted Artist or Crafter can be made after October 1st.
- Artist and Crafters must be present at the Bazaar with their work during the entire show from 9am to 4pm.

The number of entrants per category is limited, but not exclusive.

The Bazaar will be widely publicized and advertised through local internet, banner, and posting of signs.

Eligibility and Selection Process

Entry is by application and jury or by special invitation. All Artisans applying for the Rampart Craft Bazaar must complete the application form and mail with entry fee to the address listed on the application.

- You must include three (3) different photos of your handcrafted work, printed on photo paper or computer paper.
- If you have more than one media, three (3) photos of each type of media must be submitted with your application.
- Photos will not be returned.

Application Submission

Each application must be filled out completely and include:

- Check for booth fee, table rentals and electricity made payable to Rampart Community Organization.
- Three pictures of each type of media (labeled with name).
- Applications will be processed in the order received until all booths are sold.
- **Mail to: RCO Craft Bazaar
c/o Rampart High School
8250 Lexington Drive
Colorado Springs, CO 80920**

Artist Booth Sizes

- Gym: 8' x 10' - \$115
10' x 10' - \$140
12' x 10' - \$170
- Commons: 8' x 10' - \$115
- Upper Level: 11' x 7' - \$85

There are a small number of non-conforming booth sizes with custom pricing.

Space requests will be handled on a first come basis.

Booth Set Up Times

- Friday set up 6pm to 9pm. **YOU WILL NOT BE ABLE TO SET UP BEFORE THIS TIME.** The school is alarmed and has security cameras throughout; however, we are not responsible for any merchandise left overnight.
- Saturday setup will be from 6:30am to 8:30am.
- We will have students available to help carry in your crafts during each of these time periods.
- A donut and cup of coffee will be available for each vendor.

**** Please note that all vendors are responsible for collecting sales tax. Vendor Sales Tax forms will be provided the day of the show and ALL VENDORS must submit**

Please direct questions to rampartcraft@hotmail.com



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PLEASE TYPE OR PRINT CLEARLY

Artist Name or Names: _____

Business Name: _____

Street Address: _____

City: _____ State: _____ Zip Code: _____

Phone: _____

Email: _____ Tax No. _____

Description of your artwork: (Minimum 15 words) _____

Have you exhibited with us before? (Y/N) _____ If yes, what year? _____ Please number your choice in order of preference 1, 2 and 3.

Preferred Booth in Gym: 8' x 10' - \$115.00 _____ 10' x 10' - \$140.00 _____ 12' x 10' - \$170.00 _____ Upper: 11' x 7' - \$85.00 _____

Commons: 8' x 10' - \$115.00 _____ Electricity needed: (yes or no) _____ (limited availability – You must provide your own extension cord)

Special Request or Need: _____

Booth Rental \$ _____ 6' Table Rental (\$10.00 x _____) \$ _____ Electricity Fee (\$5.00/booth) \$ _____ Total Check \$ _____

Checks will be shredded if not accepted into the Craft Bazaar. If you would like your check returned, you will need to provide a self addressed stamped envelope.

Artist Agreement

Please Sign and Date Below

I have read the application information and agree to abide by all the terms, artist criteria and those described therein, including being present the entire show, selling and exhibiting only my handcrafted work. If chosen to participate in the Bazaar, the undersigned and their family and representatives agree to release, discharge, indemnify, and hold harmless Rampart Community Organization, Rampart High School and Academy District 20 and their officers, agents, employees and volunteers of and from claims, demands, action, or cause of action, which may hereafter exist by reason of any damage, loss or injury which may be sustained by the undersigned, their family, or representatives, in consequence of being allowed to participate in the Rampart Christmas Cupboard Craft Bazaar.

Signature _____ Date _____

Mail to: RCO Craft Bazaar, c/o Rampart High School, 8250 Lexington Drive, Colorado Springs, CO 80920
Remember to include your check and pictures!

Date post marked _____ Juried on _____ Accepted: Y/N _____ Notified on _____ Booth Assignment _____
Amount enclosed \$ _____ Check # _____