



Timberview Middle School

Eligibility Form

Purpose: The purpose of extracurricular eligibility requirements is to foster an environment that creates responsible, successful student athletes and competitors in other events.

Procedure: The procedure outlined below allows for students to be notified of an academic deficiency and to assume responsibility for correcting the deficiency.

1. Each **Monday** the respective Coach will do a grade check. Students will be placed on an ineligible list for the *following* week if they have one F or two Ds.
2. Students will be given the eligibility form from their respective Coach on **Monday**. Coaches will ensure that students properly understand how to fill out the form.
3. Students who receive this form are responsible for completing it. They do so with the help of the teacher(s) of the class(es) in which they have the F or D.
 - a. Students and teachers will create a reasonable action plan with a timeline for completion.
 - b. Teachers will *initial* the form to indicate they worked with the students on the plan.
4. Students will keep this form in their planners while working on their improvement plan.
5. Students will review the plan with their parents during the week and obtain a parent's signature.
6. When students have completed the plan or made steady progress, they must take this form to their teachers. The teachers' *signature* indicates that students have satisfactorily *completed the plan* and that the teachers have agreed the students are eligible to participate in their extracurricular activity the following week.
7. Students must return the completed and signed form to their coach no later than **3 p.m. Thursday**. They are welcome to return the form earlier in the week if they complete it sooner.

Coaches will notify students of their eligibility status for the following week.

Students will receive this form on **Monday** and have until 3 p.m. **Thursday** to complete it and return it to their coach in order to be eligible the *following* weeks competition.

Student Improvement Plan

Name _____ Date _____ Activity _____

1. Class _____ Current Grade _____ Teacher initials _____

Improvement Plan: This is what I, the student, need to do to become eligible in this class.

Teacher's Signature (*when student has completed plan*) _____

Parent's Signature _____ Comment: _____

2. Class _____ Current Grade _____ Teacher initials _____

Improvement Plan: This is what I, the student, need to do to become eligible in this class.

Teacher's Signature (*when student has completed plan*) _____

Parent's Signature _____ Comment: _____

3. Class _____ Current Grade _____ Teacher initials _____

Improvement Plan: This is what I, the student, need to do to become eligible in this class.

Teacher's Signature (*when student has completed plan*) _____

Parent's Signature _____ Comment: _____

4. Class _____ Current Grade _____ Teacher initials _____

Improvement Plan: This is what I, the student, need to do to become eligible in this class.

Teacher's Signature (*when student has completed plan*) _____

Parent's Signature _____ Comment: _____